

Date:_____

To,
The Secretary,
Oil Refinery Cooperative Thrift & Credit Society Ltd.
Scope Complex, Core - 2,
Lodhi Road.
New Delhi - 110003.

Sub:Full and Final Settlement of account

Sir,
Please settle my account with the Society. My details are
given below:

NAME :

PROVIDENT FUND NUMBER :

DESIGNATION:

LOCATION

REASON OF LEAVING

DATE OF LEAVING:

SIGNATURE OF THE MEMBER